



# CLUB HANDBOOK

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January 2019

## **MISSION STATEMENT:**

To create a sporting environment which facilitates the development of healthy, confident, responsible young people who not only appreciate their own innate worth and abilities but also appreciate and care about others.

## **UNDERLYING PRINCIPLES:**

MYC values:

- ensuring all members of the Club family treat each other with dignity and respect
- recognising the achievement of individual goals regardless of skill levels and discouraging elitism
- cohesion, teamwork and open communication at all levels
- providing opportunities for all club members to develop a sense of achievement through the mastery of new skills
- the contributions to the Club of members, staff and volunteers
- the provision of a safe environment both physically and emotionally for young people to test their limits and achieve to their full potential in their chosen discipline
- the provision of a fun learning environment which is evidence based, in which young people can develop self discipline a love of learning, and a sense of achievement

## **WAIVER:**

This Handbook, its references and attachments are general in nature, and their brevity could lead to misinterpretation. No responsibility can be accepted for those who act on the contents without first obtaining specific advice from the Club Manager or Management Committee. The handbook summarises many of the MYC Policies and full versions of policies are available for viewing in the MYC Office.

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# WELCOME TO MITCHELTON YOUTH CLUB

Mitchelton Youth Club Inc (MYC) was established in 1957, and became a not-for profit, incorporated organisation on 7 June 1991. As a community-based organisation run by a committee of parents, our aim is to provide quality programs for the benefit of our community.

The sports at MYC offer physical, emotional and intellectual stimuli which benefit a growing child. MYC is one of the few clubs in the State which caters for all levels of ability and aspiration from preschoolers to high level competitors. We are also in a position to offer inter-related sports. For example, your child may combine gymnastics, sports acrobatics and trampoline sports.

The sports offered at MYC promote strength, flexibility, balance, coordination and provide an excellent grounding for learning many other sports. The whole-body weight bearing activities involved in gymnastics help to prevent bone disease in later life.

Competitive sport also teaches goal-setting, discipline and the concept of working for reward.

Senior coaches employed by MYC are fully accredited and nationally registered members of their respective sporting organisations. We have a training program for junior coaches, and coaches are required to upgrade their qualifications annually.

MYC is affiliated with Gymnastics Queensland.

## OUR PROGRAMS

All programs are run for the duration of school terms. Further information on class times are outlined in the Club Curriculum available at the office or on our website [www.mitcheltonyouthclub.org.au](http://www.mitcheltonyouthclub.org.au)

### **KINDERGYM (AGES 2-4)**

Parent and child participation. This class is designed to develop body awareness – gross motor, fine motor and perceptual skills. They also promote cognitive, social and emotional development.

### **PRE-SCHOOL GYM (AGE 4) & PREP GYMNASTICS (4-5 YEAR OLDS)**

A general gymnastics program for boys and girls to aid in continued development of gross and fine motor skills.

### **WOMEN'S GYMNASTICS (WAG)**

A levels-based program incorporating all women's apparatus (vault, floor, beam and uneven bars). For girls from school age.

### **MEN'S GYMNASTICS (MAG)**

A levels-based program incorporating all men's apparatus (vault, high bar, rings, floor, pommel horse and parallel bars). For boys from school age.

### **ACROBATIC GYMNASTICS**

Sports acrobatics is for both boys and girls, and combines tumbling, dance, acrobatic throws and lifts, and is performed in pairs, trios and fours. Beginner classes are available to all. Members in the Acro level classes must be experienced gymnasts or trampolinists, and selection is by audition and availability of a suitable partner.

### **TRAMPOLINE SPORTS**

A levels-based program for boys and girls, starting with basic skills and safety awareness, and progressing through to high-level competition squads in trampoline, double-mini trampoline and/or tumbling.

### **TUMBLING**

This class caters for basic skills for the beginner to the intermediate competitor. An excellent class to polish skills in addition to gymnastics, cheerleading, acrobatics or trampoline sports.

### **FREE-G (aka Freestyle gymnastics, tricking, urban gymnastics, parkour)**

Combining elements from martial arts & stunt performance as well as gymnastics. You learn the tricks you want to learn, pick the lines you want to pick, and express yourself how you want.

## JUDO

Judo is a dynamic Olympic Sport founded in 1882. Beginners learn breakfalls, throws and holdowns before advancing to Intermediate level where they learn more advanced techniques. Gradings are held for them to achieve their next belt level and competitions to their skills in their weight and age divisions. Judo is a fun sport, developing social skills and building self-esteem.

## ADULT CLASSES

A range of classes are held for older teenagers through to mature age participants. These classes include adult gymnastics and trampoline. Beginners to advanced, work at your own pace.

## BIRTHDAY PARTIES

Two hours of fun filled gymnastics and games for your group. We can supply the food or provide the kitchen for you to self-cater.

## HOLIDAY GYM CLINICS

Gymnastics clinics are held during the school holidays and are open to members and non-members of MYC. Gym Fun is an all-day gymnastics experience including gymnastics, games and lots of fun.

## OUR CLUB PERSONNEL

The Management Committees are elected at the Annual General Meeting in September each year, and consist of volunteer members who meet once a month.

We are always looking for new, enthusiastic and creative people to join. If you would like to be involved in this area, please contact the Club Manager or President. A full-time Club Manager and an Accounts Officer also support the Management Committee.

### MANAGEMENT COMMITTEE (HONORARY)

- President
- Vice President
- Secretary
- Treasurer
- General Member
- General Member
- General Member
- General Member

### OFFICE STAFF

- Club Manager
- Accounts Officer
- Competition Officer
- Registrar

### COACHING STAFF

- Director of Coaching (when occupied)
- Head Coaches
- Coaches
- Assistant coaches and Junior Leaders

Coaching staff employed by MYC hold accreditations through Gymnastics Australia National Coaching Education Framework or Judo Queensland (JQ). Some of our coaches are training coaches (trainees). Our trainee's coach under the direct supervision of qualified coaches. Many of our younger coaches possess high levels of up-to-date technical expertise in their sports as a result of years of intensive training as competitors. For this reason, they are employed in the area of preparation of our competitive teams and as assistants in recreational areas.

We also have junior leader coaches involved in some classes. Our senior members may complete their beginner coaching accreditation at age 14. There are many aspects to their training, which takes around two - three years. On successful completion, MYC sponsors coaches to become Intermediate coaching staff. These members are MYC's future, and we can be proud of their enthusiasm and commitment.

All MYC staff and volunteers are required to hold a current (blue card) issued by the Queensland Government's Commission for Children & Young People and Child Guardian.

## AMBULANCE AND MEDICAL

In the unlikely event that a child is seriously injured and requires an ambulance, MYC may request ambulance services without first consulting the parents of the injured child. The parents will be liable for any medical costs relating to the matter. **All Queensland residents receive free ambulance cover, both in Queensland and elsewhere across Australia.**

## **INJURY NOTIFICATION PROCEDURE**

All of our Members are covered by insurance for injury under our Affiliation with Gymnastics Australia or Judo Queensland. Children who have not registered will not be covered by insurance and are not permitted to take part in classes. Unregistered members also put our coaches at risk as their own liability insurance will be null and void if coaching an unregistered member.

1. Tell your coach, it is essential that an accident form be written out and first aid administered.
2. If you need to make a claim contact the insurer direct. Details available from the office.
3. Insurance claims must be lodged within 30 days of injury.

## **BEFORE RETURNING TO TRAINING AFTER AN INJURY**

It is essential that you get a "written" clearance from your Doctor or Physiotherapist. Please hand this form to your coach who will then pass it on to the office. You may take part in limited training while recovering from injury provided you get written approval from your doctor and / or physiotherapist as to what activities are suitable. This is also to be given to your coach.

An information sheet about making a claim for Personal Accident Insurance is located in the office. Please see the office staff directly.

## **ASSUMPTION OF RISK**

Like any sport or physical activity, participation in sports offered at MYC carries an inherent risk of injury. Because many members' activities require inversion (turning upside down) of the body, the sports by their nature carry a risk of head and spinal injury. This risk is greatly controlled in a supervised class with a qualified and experienced instructor. Parents should explain this risk to their children prior to accepting membership.

## **ATTIRE**

### **COMPETITIVE**

Office staff can advise of competitive uniform requirements for each sport.

### **TRAINING**

In all gymnastic-related sports, it is important that our coaches are able to clearly see body form so that technique can be corrected effectively and performance maximised. Leotards, t-shirts, short whites, long whites and tracksuits should be worn. Jewellery (including earrings and watches) are not to be worn during training. For trampolines a pair of white socks is required to be worn.

The MYC office can provide up to date details of clothing suppliers. Second hand uniforms can be purchased and sold on the MYC uniform Facebook page. Full details are included in the Club Uniform Policy.

## **CHANGES TO COACHING STAFF**

The club reserves the right to change coaching staff without notification.

## **CLASS POSITIONS AND CLASS CONTENT**

Positions in classes are offered at the discretion of the coaching staff and may be withdrawn by coaching staff. Coaches are the correct people to make decisions about any member's readiness to progress the content of a program or any other coaching related method.

### **CHANGING CLASSES**

Chopping and changing of classes will not be allowed without prior approval from the Coaching Director (if position occupied) and/or Club Manager.

## **PERMANENT CHANGES TO SCHEDULED CLASSES**

Members may be placed in another Squad Class at the Coaches discretion only. This may be done for special training requirements or to maintain a balance to squad sizes (this is vital to the club's economic viability).

## **TEMPORARY CHANGES TO SCHEDULED CLASSES**

Changes to scheduled classes will only take place if the coach is not available and a suitable replacement not found. Make-up classes may only take place in the relevant term or the following school holidays. A maximum of only 2 make-up classes per term is permitted. The coach must consult squad members and their parents before setting dates for missed classes.

## **COMMUNICATING WITH COACHES**

If you need to ask a question, give information or gain feedback about your child's participation in our program, it is important that you do so at the appropriate time and with respect to the rules of the club. For small, quick matters you may talk to coaches immediately before or after class, please ask administration. Once class has commenced, all coaches are required to supervise their gymnasts and are no longer available to speak with parents. We strongly encourage parents to call the gym to arrange an appointment with the coaching director. This way careful thought and consideration can be given to the topic to be discussed and the discussion can be held without interruption and without compromising the privacy of any party. Many of our coaches work long hours that see them finish late in the evening throughout the week, we ask that parents be considerate of this fact and do not try to have long discussions with coaches after class, rather make an appointment for a more suitable time. Head coaches can be contacted by emailing [coaches@mitcheltonyouthclub.org.au](mailto:coaches@mitcheltonyouthclub.org.au)

## **COMPETITION ETIQUETTE (MAG, WAG, TRP, ACR)**

### **COMPETITORS**

- Most important of all, competitions are fun "enjoy the competition experience"
- Show your appreciation for all competitors (although more robust appreciation of your own team members is definitely encouraged)
- Must present (salute) before and after a routine
- Must remain with your group and your coach
- Must not leave competition area without permission from your coach
- Do not communicate with your parents once you are on the competition floor
- Show respect for all competitors, officials and spectators

### **PARENTS**

- Most important of all, competitions are meant to be fun, keep the pressure off your children by letting them know how proud you are of them for 'having a go and trying to be the best that they can be'.
- MYC has a tradition of good sportsmanship. Show your appreciation for all competitors and encourage your children by example
- No communicating with children while they are on the competition floor
- No communicating with your children's coaches while they are on the competition floor
- Do not give children food or drinks while they are competing on the competition floor
- Under no circumstances are you to approach judges

## **COMPETITIVE VS RECREATIONAL CLASSES**

The content and delivery of training programs is different for competitive and non-competitive groups. Non-competitive groups have a philosophy of fun, fitness, friendship and fundamentals. These programs aim to give a broad introduction to gymnastics equipment and activities and allow children to progress at their own pace.

In competitive training squads there are high expectations placed on the gymnasts to work hard and improve their physical abilities and skills. Positions in competitive groups are offered on the understanding that the gymnast aspires to high levels of performance and intends to fully meet all of the training commitments of that group.

## DISCONTINUING CLASSES

### ABSENCE

As a matter of courtesy, please notify the office staff if your child will be absent when expected at the gym.

### CANCELLATION OF CLASSES

MYC reserves the right to cancel classes without notification, if we consider our members or coaches are placed at risk. For example, extreme temperatures or power failure will result in class cancellation. Supervision will be provided until parents can be contacted to collect members and a make-up class will be organised for a future date.

### CEASING AT YOUR REQUEST

If you decide not to continue with your child's gymnastics or judo program please advise us via email to [mitcheltonyouthclub@bigpond.com](mailto:mitcheltonyouthclub@bigpond.com). Once the two-week cancellation policy has been applied, a credit on your account is available for the remainder of term fees. Refunds must be applied for in writing to the Management Committee and will only be approved in special circumstances. Claims for refunds will not be considered unless your account is paid up-to-date or in credit.

Please note: Any classes taken after the trial lesson will incur the full Gymnastics Qld affiliation, membership and equipment levy. These fees are non-refundable and non-transferable should you decide not to continue with the classes.

If a customer has been inactive but still has a credit remaining on their account and no notice has been provided to the club, these credits will lapse and be written off where the customer has been inactive for more than 365 days on the 1<sup>st</sup> December each year.

### COMPASSIONATE LEAVE

Fees will be waived in the event of a death in the immediate family. Applications must be in writing to the Club Manager.

### DISCONTINUED CLASSES

If MYC discontinues a program, withdraws a position or requests that a child be removed from a program, they will be entitled to a pro rata adjusted credit or refund for the balance of term fees.

### ILLNESS OR INJURY

A credit or refund may be applied for in writing to the Club Manager if illness or injury extends to two weeks or more. A medical certificate must accompany any such claim.

### SUSPENSION

Absence due to suspension as a disciplinary measure will not entitle the family to any refund or credit as a position in the class is being held for that person while on suspension. Should the child be withdrawn from the program during a suspension, the usual voluntary withdrawal policies will apply and no refund or credit may be claimed.

## DROPPING OFF AND COLLECTING MEMBERS

Your children's safety while at the club in classes is a priority with our staff. Before and after class they are your responsibility. Please:

- Park in one of the parking bays.
- Do not leave your car unattended in the drop off zone.
- We ask that with young children you wait until your children are on the gymnastics floor before leaving the building.
- Arrive before class finishes to collect them.

- If you are going to be late please phone the office so that we can make sure your child is safe in the building.
- We do not approve of children, wandering in the park or the carpark and the unsafe practice of parents waiting in the car, tooting the horn and having children run unescorted across the carpark.
- The parks marked as “Disabled Car Parks” are to be left clear for the exclusive use of people with disabilities. Please be considerate and keep the bays clear.

## **BEFORE AND AFTER CLASS BEHAVIOUR CODE**

- Only members directly involved in classes and their coaches are permitted on the main gymnasium floor with the exception of Kindergym classes that are parent and child participation specific.
- Before class, children must wait in the downstairs waiting area.
- Please note that before class, your children’s safety is your responsibility and we will not be held responsible for children behaving badly before they are called onto the gymnastics floor by their coach.

## **EVENTS**

### **COMPETITION ENTRY**

Competitions hosted by MYC and external clubs have strict closing dates in order to organise effectively. Please be sure to read your communications and adhere to the dates provided. If the competition is not full after the closing date, in some cases, the club or event organiser may be in a position to accept late entries from a waiting list, an additional late fee will occur however this is not always possible.

### **COMPETITION REFUNDS**

Refunds after the closing date will be given at the discretion of the Club Manager and will require a valid and relevant medical certificate. Refunds will be calculated to exclude any expenses incurred by the club on your behalf which cannot be recovered.

### **CLUB CHAMPIONSHIPS**

MYC conducts Club Championships each year. All members are encouraged to attend. Each competition group is divided into three teams. Medals are given to all team members.

### **TROPHY DAY**

At the end of every year, MYC holds a Trophy Day where all groups perform a short display and annual awards are presented. This is always a spectacular and enjoyable occasion. We encourage you to bring your whole family and friends.

## **FEEDBACK**

The Management Committee and staff welcome your feedback on improving MYC. Suggestions can be placed in the letterbox outside the office door.

Please see Member Protection Policy for full details on the MYC Complaints Procedure.

## **FIRE PROCEDURE**

Our staff are trained to evacuate the participants from the building quickly and efficiently should the need arise. If required, please evacuate yourself and any others from the viewing area directly to the designated meeting point in the park.

Specific evacuation procedures and maps are posted around the building indicating exits and the designated meeting point. Please familiarise yourself with these procedures.



# FEES AND MEMBERSHIP

## ACCOUNTS

MYC classes are held during the Qld state school term. Fees will be charged according to the number of weeks in each school term as listed in our yearly club curriculum. MYC has approximately 40 weeks of training over a 12 month period. Holiday training is available during school holidays for some sports. A program is given out for holiday training prior to the end of each term.

**Fees for ALL classes of 2 hours or less are due with your enrolment / re-enrolment forms. A 5% discount will apply when payment is received prior to office closing on the last Friday of school holidays. Fees for 2.5 hours per week or more are due within 14 days of issue. An account fee of \$20 will be charged each term. If payment is received within 14 days of issue the account fee will be removed.**

If you wish to pay fees when the office is unattended, you may pay by credit card via the telephone or use the letterbox beside the office door. We recommend that you do not put cash into the letterbox. New members must not pay into the letterbox, as the Office Staff must first check all paperwork before the new member attends for the second time.

If for some reason you are unable to pay on-time, please approach the Club Manager to arrange a payment schedule or write to the Management Committee requesting permission for your child to continue attendance whilst in arrears. Each case will be considered on its merits. **It is the policy of this club to hand delinquent accounts over to a debt collection agency.**

Please be aware that your position may be forfeited to a paying participant at any time while your fees are not up-to-date. If your position is lost due to fees not being up-to-date, no refunds or credits will apply for Membership, Registration or Fundraising Levy.

Claims for make-up classes, or credits will not be considered unless your account is paid up-to-date or in credit.

## ASSOCIATION REGISTRATION

Membership to sporting bodies (Gymnastics Queensland and Judo Queensland) is compulsory. Registration to these associations includes personal injury insurance. In some sports, the registration is transferable between clubs, but is not transferable from one competitor to another. Gymnastics disciplines registration is from January 1 - December 31. Judo registration is annual on the anniversary of your joining.

## CLUB MEMBERSHIP FEES

MYC charges a non-refundable family membership fee annually. Club membership is valid from the date of payment to December 31 each year.

## COMPETITIONS, TOURS, CAMPS OR CLINICS

Fees will be calculated as usual for the time that the members are away for competitions, tours, camps or clinics. No adjustments to fees will be made for missed classes.

## EQUIPMENT LEVY

This levy helps MYC to maintain its facilities and existing equipment and to buy new equipment. This fee is non-refundable and non-transferable. This levy is charged per term for the first two members of each family.

## PRIVATE TUITION

Private classes for children who need help with competition routines, choreography or skill development may be booked through the office.

## TRAINING FEES

Training fees pay for your child's position in a class. Non-attendance does not qualify you for a refund or credit against training fees except for some special circumstances. (eg. Compassionate or medical leave see page 6). Training fees do not include costs for badges, level tests, grading or competitions. These fees are debited to your account when the events occur. In addition to this you have the option to buy club leotards, tracksuits and t-shirts.

## FUNDRAISING

Like all not for profit organisations, fundraising can only be successful with enthusiastic and motivated volunteers. If you would like to become involved, please contact [mitcheltonyouthclub@bigpond.com](mailto:mitcheltonyouthclub@bigpond.com) .

The Management Committee must approve all fundraising activities in advance.

## HAND CARE

In classes such as WAG and MAG, swinging by the hands often causes blisters. Hand guards are recommended if this problem persists.

## LOST PROPERTY

Lost property is placed in the lost property bin in the downstairs waiting room. Items may not be taken unless they belong to you. At the end of each term, the lost property box is emptied and given to a charity.

A significant amount of lost property accumulates at MYC. Remember that if your child has a MYC t-shirt, there is a greater likelihood that there are identical shirts owned by other members of MYC.

We strongly suggest that you label all of your child's clothing and equipment with your child's name. Sometimes valuables such as jewellery may be held in the office until collection.

MYC and its staff take no responsibility for any item brought into the club and under no circumstances will the club replace lost or stolen items. Please do not encourage your child to bring valuables into the club.

## MEDIA LIAISON

All media liaison which mentions MYC, its programs, members, staff or management must first be cleared with the Club Manager to ensure that information is appropriate and accurate.

## MEDICAL AND CONTACT DETAILS

Parents must notify Office Staff of any changes to addresses or contact details or any medical or disability information which may be significant to the coaching of the child. Parents will be required to complete a new membership form indicating the new conditions.

Members may be required to produce a medical certificate confirming their fitness or their general health status prior to be permitted to participate.

## MISSING CLASSES

### FAMILY HOLIDAYS

Inability to attend due to holidays being taken during scheduled class times will not entitle the family to a refund or credit at any time.

### ILLNESS OR INJURY

If a child is unable to attend for two or more weeks due to illness or injury, a credit for missed classes can be obtained by presenting administration with an appropriate medical certificate for the missed period. It is important to notify the office of your illness or injury to be eligible for any refunds.

## **MAKE-UP CLASSES**

Gymnasts and Judokas are permitted two make up classes per term for each participating class. The office must be informed prior to the class your child will not be attending, and a note will be placed on your record permitting a make-up lesson (*\*subject to availability*). Makeup classes are not available for squad programs.

Make up lessons are available during the current term and unfortunately are not able to roll over to holidays or the following term. Make-up classes are not a condition of your child's booking with our program. No credit is available for missed lessons, as your child has a reserved class place.

**ACROBATICS** - Because of the complex nature of this sport which involves partners make-up classes are not a condition of your child's booking with our program. No credit is available for missed lessons, as you/ your child have a reserved class place.

## **PUBLIC HOLIDAYS**

NO classes are held on public holidays, term fees are adjusted accordingly.

## **SATURDAY COMPETITIONS**

If competition attendance takes place during a session, only members not competing at the relevant competition will be offered an alternate make-up class. Refunds will only be given if an alternate class is not available. A refund will be given to squad members if they are unable to train in their Saturday scheduled class time due to a competition being held at MYC.

## **OFFICE HOURS**

The office is attended at the following times for enquiries and account payment. The Club Manager is available at the office during the day and your comments and queries are always welcome however time is limited between 3.00pm and 5.00pm when the office is really busy.

MONDAY – FRIDAY..... 9:00am – 5:00pm  
SATURDAY..... 9:00am – 12:00pm

## **PHOTOGRAPHY**

Keeping in line with our child protection policy, it is strictly prohibited to take photos or videos of children in the gym without permission. Pre-arranged photos can be organised, please see the office who will assist you.

During certain events anyone wishing to take photographs or video footage may be required to sign a register located in the MYC office. Flash photography is not permitted during competitions or while children are training in the gymnasium, as it is dangerous and may cause accidents.

Camera's and mobile phones cannot be taken into the changerooms or bathrooms.

## **RE-ENROLMENT INFORMATION**

Re-enrolling for the following term is not automatic. There is a priority period for those already participating in a class, after that re-enrolling is open to those changing classes or days. This process is designed to ensure your position is secure and you don't lose your place in the class to a new person who books in before you. Should you leave your re-enrolment until after the priority rebooking period, there is no guarantee that your position will be available. Payment is required at the time of rebooking for the following term for members participating two hours or less per term. For members attending 2.5 hours or more an invoice will be emailed to you.

## **SAFETY**

MYC reserves the right to refuse or rescind a position in any group or class without warning or counselling - where a coach feels that an individual presents a risk to the safety of him/herself and/or others. Failure to follow instructions or act in a reasonable, sensible manner may constitute such a risk.

Physical or verbal abuse of a member or staff member may constitute such a risk.

## SCHOOL HOLIDAY TRAINING

Classes are sometimes offered during school holidays for competition classes, and can be arranged via your child's coach. In order to meet Insurance requirements for our members and coaches all classes held at the Club must be sanctioned by our organisation.

Any training sessions held out of normal class times such as Sundays and holidays must be billed by the Club. Direct payments to coaches for training are not permitted. Any incidents or injuries occurring during unauthorised training will not be covered by the Club's insurance, and the Club accepts no liability whatsoever for any such incidents or injuries, however caused.

## SPECIAL TRAINING REQUESTS

Special requests regarding a gymnasts training schedule may be made by a member or parent in writing and given to the Club Manager. The Club Manager will discuss the issues with the relevant coach/coaches. A report will then be presented at the next Management Committee Meeting for discussion and decision.

## SPONSORSHIP

MYC has many benefits to offer potential sponsors. If you would like to advertise your business in our term newsletter, or if you know of any business owners or companies who may be interested in sponsoring MYC, please contact the Club Manager.

## THEFT

We strongly advise that you do not leave valuables unattended in the gym, waiting room or car park and members do not bring valuables to the gym. MYC and its staff take no responsibility for any item brought into the club and under no circumstances will the club replace lost or stolen items.

## VIEWING OF CLASSES

MYC has an open viewing policy on all classes. Parents are welcome to watch classes from the upstairs viewing area. Please keep the downstairs area free for children waiting for classes. Parents are not to allow children (who are not attending class at the time) to wander into the training area or to touch any equipment. Children or adults who accidentally wander into the path of a member may risk serious injury to the member or themselves.

## CLUB POLICIES

All of the Mitchelton Youth Club policies are available to peruse in the foyer bookcase, on our website [www.mitcheltonyouthclub.org.au](http://www.mitcheltonyouthclub.org.au) or by request from the office.

### **Mitchelton Youth Club Inc.**

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